

## TITLE ADDITION SHEET

To add a title to the SOUNDSCAN database, each field on the title addition sheet must be completed in order for it to be accepted. Please use a separate form for each additional title. To fill out this form, simply click through PDF and fill in fields where appropriate. When completed, click File, Save As (save file to your desktop) and either print/fax or email directly.

Title: \_\_\_\_\_ Release Date(mm/dd/yy): \_\_\_\_\_

Artist: \_\_\_\_\_

Label Information as it applies to this product

Parent Label: \_\_\_\_\_ Distribution Co.: \_\_\_\_\_

Sub Label: \_\_\_\_\_ Label Abbr: \_ \_ \_ \_

### UPC (Universal Price Code) Product Configuration Information

Please enter **ALL** digits of the U.P.C. Code. (Including **Prefix** and **Suffix**)

To enter identification codes on how your product should be listed please check the example below.

PLEASE PRINT IN ONE CONFIGURATION FOR EACH LINE.

U.P.C. Code

EXAMPLE

PRICE TYPE

—	-----	—	—	—
—	-----	—	—	—
—	-----	—	—	—
—	-----	—	—	—
—	-----	—	—	—
—	-----	—	—	—
—	-----	—	—	—

### Configuration Types

ALBUM

A= LP 12" ALBUM

B=CASS.ALBUM

C=CD ALBUM

C=DIGITAL ALBUM

VIDEO

M=VHS VIDEO

L=DVD

SINGLES

E=CD SINGLE

F=LP 12" SINGLE

G=CASS. SINGLE

H=DIGITAL SINGLE

PLEASE SELECT ONE GENRE WHICH APPLIES TO THIS PRODUCT:

150 - R & B

400 - COUNTRY

300 - JAZZ

186 - LATIN

102 - METAL

200 - CLASSICAL

152 - RAP

180 - REGGAE

690 - CHILDREN

470 - BLUES

520 - SOUNDTRACK

184 - WORLD

100 - ROCK

620 - COMEDY

640 - GOSPEL

630 - CHRISTIAN

625 - KARAOKE

360 - NEW AGE

156 - DANCE/ELECTRONIC

178 - SKA

Optional - FRANCOPHONE

Please enter your name, phone number and fax number for confirmations.

Submit to Database Department at [candbase@soundscan.com](mailto:candbase@soundscan.com)

Your Name: \_\_\_\_\_ PH# ( ) \_\_\_\_\_ - \_\_\_\_\_ FAX# ( ) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_